1. President Wayne Glines welcomed the attendees and asked for amendments to the agenda; there being none, the agenda was approved. Wayne then announced the results of the 2011 election, and welcomed James H. Reese as President-Elect, and new Board members Dennis M. Quinn and Robert E. Burns. He then introduced President-Elect Sarah Roberts, and Dick Toohey who will continue as Secretary-Treasurer.

2. Dick Toohey then gave the Secretary-Treasurer Report: current Section Membership is 262, and the account balance is $7571.90; expenditures include a $500 student support contribution, Board meeting costs, and management fees.

3. 2012 Special Session: Wayne proposed a joint session be held with the Homeland Security Committee on decontamination following large scale radiological incidents, possibly including revisions to Protection Action Guides. We could also host a Section Reception next year to help recruit students and plenary members; cost would be $1,000-$2,000. The membership moved and approved expenditure of $1,000 for a Section reception at the 2012 Annual Meeting.

4. Web Page: Sarah Roberts discussed updating the Section web page; the HPS webmaster, Ruedi Bierenheid can help redesign and maintain the web page, especially if we want a different template from the default. We could also consider adding a Section web master position. The web page could contain blogs, news and notes in lieu of the Section newsletter, in addition to past meeting minutes, announcements, copies of blast email notices, etc. We also need to upload the presentations from last year.

5. Wayne urged the members to take an active role in identifying speakers and topics for decommissioning-related CEL and PEP lectures and AAHP short courses. We should survey the membership for topics of interest.

6. There being no further discussion, Wayne transferred the Gavel to incoming President Sarah Roberts, who adjourned the meeting.